

**Decisions taken by the Three Rivers and Watford Shared Services Joint Committee on Monday, 18 November 2013**

Agenda Item No	Topic	Decision
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**Part A – Items considered in public**

<b>JSS17/13</b>	Election of Chair and Vice-Chair	<p>RESOLVED –</p> <p>(1) that Councillor Mark Watkin be appointed Chairman of the Joint Shared Services Committee; and</p> <p>(2) that Councillor Brian White be appointed Vice-Chairman of the Joint Shared Services Committee.</p>
<b>JSS18/13</b>	Disclosures of Interest	None received.
<b>JSS19/13</b>	Minutes	The minutes of the meeting of the Joint Shared Services Committee held on 23 September 2013 were confirmed as a correct record and signed by the Chairman.
<b>JSS20/13</b>	Notice of Other Business	None.
<b>JSS21/13</b>	Service and Financial Planning	<p>RESOLVED –</p> <p>that the Service Plans for Finance, ICT and Human Resources and the revised Service Plan for Revenue and Benefits, circulated at the meeting, be approved subject to the Key Performance Indicator information in respect of Revenue and Benefits being corrected and updated.</p>
<b>JSS22/13</b>	Measures of Performance	<p>RESOLVED –</p> <p>that the report be noted.</p>

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<b>Agenda Item No</b>	<b>Topic</b>	<b>Decision</b>
<b>JSS23/13</b>	Future Arrangements for Shared Services	(1) that the presentation by the Director of Finance circulated at the meeting detailing future arrangements for Shared Services with a timetable for achieving the arrangements be noted; and  (2) that a progress report on the implementation of the new arrangements be submitted to the next meeting of the Committee.
<b>JSS24/13</b>	ICT Service - Update	RESOLVED –  that the report be noted.
<b>JSS25/13</b>	Revenue and Benefits Update	RESOLVED –  that the report be noted.